



# **Glenwood House School**

**Pre-Preparatory \* Preparatory \* College**

**Grades 000 - 12**

## **General Information**

# **2016**



## WELCOME FROM THE HEADMASTER

Welcome to Glenwood House – the jewel of education on the Garden Route in Southern Africa. My name is Dennis Symes and I am extremely privileged and honoured to be the headmaster of this exciting and vibrant school.

The town of George in the Southern Cape is an area which unlike areas such as Grahamstown, Stellenbosch and the Kwa-Zulu Natal Midlands has previously had little or no history of private schooling. Glenwood House, situated at the foot of the majestic Outeniqua Mountains with breath-taking views of the beautiful countryside has managed to change all that. The seed which is Glenwood germinated when a group of parents, unable to secure enrolment at local schools and who wanted superior education for their children, decided to establish an institution which would pursue the excellence they required. George has become a destination of choice for families wanting to “semi-grate” to a more tranquil, safe and secure environment. Many schools in the area have to accommodate between 35 and 45 pupils per class. Up until recently, parents have had to send their children away to find superior quality private schooling. This is no longer necessary. Glenwood House fulfils the important and immediate need that has arisen in George and its surrounding areas. Our classes accommodate a maximum of 26 learners throughout the entire school. We provide a broad, balanced education to children from the Pre-School phase to Matric (Grade 000 – 12). The school encourages independent, critical and creative thinking within the framework of respect, freedom (within acceptable boundaries) and a morally acceptable value system. We feel that this approach helps the children to make decisions and ultimately take responsibility for their actions.

Glenwood’s philosophy is to offer holistic mainstream education, which will help the children develop all-round skills and abilities, catering for the body, mind, social and emotional development and well-being, and for the spiritual development of each and every child. The school has an overt Christian ethos which underlies all activities that are on offer. Glenwood pupils are ultimately prepared for the exit examinations of the Independent Examinations Board (IEB), a qualification that is internationally portable.

Glenwood House is a school which runs along traditional lines and pupils are expected to uphold the disciplinary code of the school at all times. We demand absolute loyalty to the school and endeavour to instil a sense of pride in the pupils which is characteristic of the upper echelon of private schools in the country.

Glenwood is proud to introduce our weekly on-campus College Boarding School, where Grade 8 – 12 pupils can experience a safe home-away-from-home caring environment.

Our school emphatically supports nation building and our pupils are taught to be proudly South African. We provide a challenging environment designed to positively motivate and stimulate our pupils to achieve their maximum potential.

Glenwood thanks you for your interest in our school and we invite you to arrange an appointment to meet us and view the school and the exciting developments that are taking place. (Please note that acceptance to Glenwood House depends on a successful interview with the headmaster. Parents and pupils will be required to attend the interview).

Mr Dennis Symes  
**HEADMASTER**



## SPORT

*The school participates in a wide array of sporting activities. Athletics, Cricket, Cross Country, Hockey, Netball, Rugby, Swimming and Tennis among others, are played and coaching is provided in all activities. Excellence in performance coupled with good sportsmanship, are the hallmarks of our approach.*

## THE CULTURAL EDUCATION PROGRAMME

### Music

*Children are encouraged to participate actively in the music programme at the school. We envisage including music **into** the curricular programme in the foreseeable future. We have a music centre at the school which operates on an individual basis after extra-mural activities. (This is for the parent's own account).*

### Art & Drama

*Art and Drama are both included in the curriculum at Glenwood House. We enter our learners into competitions such as the Eisteddfod and other festivals. The skills of public speaking are also taught.*

### Leo Club

*Learners are encouraged to participate in community service projects. Volunteers work at the SPCA, assist with street collections, life community services and other needy organisations. We believe that valuable lessons are learned through "SERVICE ABOVE SELF".*

### ECO-Schools

*Glenwood House endeavours to involve all learners in environmental awareness activities. Learners are encouraged to go on hiking trails, participate in Environmental Day celebrations, adventure sports and recycling. They are exposed to all environmental concerns through an integrated curriculum. We are currently an internationally recognised eco-school having received our International Green Flag status.*

## THE HIGHEST AWARD

*In endeavouring to promote all-round excellence, the school's highest awards and accolades are awarded to pupils who have achieved top standards in more than one division of school activity. All-round excellence is rewarded by means of honours blazers in the FET phase of the school.*

## OUR MOTTO

*The motto of Glenwood House is: "In Pursuit of Excellence".*



## COLLEGE SUBJECT MENU – 2016

### Curriculum for Grade 8 and 9

- ❖ English (Home Language)
- ❖ Afrikaans (1st Additional Language)
- ❖ Mathematics
- ❖ Natural Science
- ❖ History
- ❖ Geography
- ❖ Economic and Management Sciences
- ❖ Technology
- ❖ Life Orientation
- ❖ Physical Education
- ❖ Arts & Culture

### Grade 10

#### Compulsory Subjects

- ❖ English Home language
- ❖ Afrikaans 1st Additional Language
- ❖ Mathematics or Mathematical Literacy
- ❖ Life Orientation

#### Electives

- ❖ Life Science
- ❖ Physical Science
- ❖ Visual Arts
- ❖ C.A.T. (Computer Applications Technology)
- ❖ Geography
- ❖ Consumer Studies
- ❖ Accounting
- ❖ Business Studies
- ❖ Engineering Graphics & Design
- ❖ Information Technology
- ❖ History

### Grade 11

#### Compulsory Subjects

- ❖ English Home language
- ❖ Afrikaans 1st Additional Language
- ❖ Mathematics or Mathematical Literacy
- ❖ Life Orientation

#### Electives

- ❖ Life Science
- ❖ Physical Science
- ❖ Visual Arts
- ❖ C.A.T. (Computer Applications Technology)
- ❖ Geography
- ❖ History
- ❖ Accounting
- ❖ Business Studies
- ❖ Engineering Graphics & Design
- ❖ Information Technology
- ❖ Music

### Grade 12

#### Compulsory Subjects

- ❖ English Home Language
- ❖ Afrikaans 1st Additional Language
- ❖ Mathematics or Mathematical Literacy
- ❖ Life Orientation

#### Electives

- ❖ Physical Science
- ❖ Life Science
- ❖ Business Studies
- ❖ Accounting
- ❖ C.A.T. (Computer Applications Technology)
- ❖ Visual Arts
- ❖ History
- ❖ Geography
- ❖ Engineering Graphics & Design
- ❖ Information Technology
- ❖ Music



## FINAL SCHOOL EXAMINATIONS

*Glenwood House prepares candidates for university entrance examinations of the Independent Examinations Board.*

*Independent schools in South Africa have the choice of writing the senior certificate examinations of the Independent Examinations Board (IEB). Schools in South Africa are required to teach the prescribed National Curriculum.*

*Rigorous moderation procedures and monitoring have ensured quality assessment.*

*Senior Certificate Examination:*

*In line with the international trends, the IEB sees the need to create life-long learners who can solve problems, analyse, synthesise, apply and integrate what they have learnt.*

*Within the context of independent schools, teacher forums meet regularly to network and further develop their assessment skills to make the assessment of these outcomes possible. Their combined expertise has allowed assessment to broaden beyond pressurised final written examinations to an assessment package that includes continuous assessment such as open-ended projects, portfolios, orals and practicals. This broader base allows for schools in different countries and regions to contextualise learning. Rigorous moderation procedures and monitoring have ensured quality assessment.*

*Benchmarking with the Scottish Qualification Authority (SQA) confirms that the IEB Senior Certificate Examination meets international standards.*

*Most national and international institutions of further or tertiary education require prospective students to sit their specific entrance examinations. Experience has indicated that those who have been exposed to the IEB structures and systems perform exceptionally well in most cases as far as these entrance examinations are concerned.*

*The IEB is not the only examination for which students are prepared, although it is the examination board of choice for the majority. This is because:*

- teachers have confidence in the combination of internal and external assessment;*
- they enjoy the close relationship they have with the Board;*
- it confirms their professionalism;*
- the standards are internationally benchmarked;*
- the system of user groups leads to strong personal and collegial development;*
- the type of questions stimulate co-operative and progressive learning;*
- the examinations are run to the highest professional standards in consultation with UMALUSI, the General and Further Education and Training Quality Assurance body, together with top educationalists. Monitoring teams have reported that high standards are maintained during the marking process and there is a high degree of professionalism in the running of the IEB examinations.*



*The following are examples of other schools whose Grade 12 learners sit the IEB Senior Certificate Examinations:*

- *Woodridge College*
- *Cornwall Hill College*
- *Roedean School*
- *Saheti School*
- *St Mary's School – Waverley*
- *St Johns College*
- *St Stithians College*
- *Hilton College*
- *Michaelhouse*
- *Somerset College*
- *St Andrews College – Grahamstown*
- *St Albans College*
- *Reddam House*
- *Kingswood College*
- *Clifton School*
- *Crawford Schools*
- *Curro Schools*

*Please note that the facilities, terms, policies, services, objectives, school fees, information and all other provisions reflected in this document, are naturally subject to amendment from time to time in accordance with changing circumstances, appropriate legislation, policy considerations and operational- and business requirements related to the effective running and management of Glenwood House School.*



## FREQUENTLY ASKED QUESTIONS & ANSWERS

### **When was the school founded?**

The school was established in 2006.

### **What developments have been taking place in this time?**

Two computer centres have been established at the school. A state-of-the-art pre-preparatory school opened its doors in January 2006. The second phase of our construction plan was completed for occupancy in January 2008. Phase 3 was completed in May 2011 and provides additional classrooms, a 100-seater auditorium and an administrative centre. In 2012 we completed Phase 4 of the school which comprises the first wing of the new College. 2013 Witnessed the establishment of the comprehensive Glenwood House Music Academy in the old College building. We have also recently completed our school's new swimming and water polo pool and our change rooms. All indications are that the school will be completed in its totality by 2015.

The new sports fields have two rugby fields, a hockey field, two cricket ovals, two tennis courts, two netball courts and an indoor cricket practice facility.

### **What further developments are going to take place within the next two years?**

We still need to complete the school hall and the final wing of the College. Glenwood's Boarding School should be ready for occupation in 2015.

### **What long-term developments are planned?**

- Floodlights at sports grounds.
- Improved infrastructure including the construction of roads.

### **What does Glenwood House offer its learners?**

Glenwood House offers a holistic education based on academic excellence, a strong focus on sport as well as arts and culture guided by meaningful traditions. Spiritual growth and development is encouraged and emotional well-being is promoted. We strongly believe in social responsibility and have programmes focusing on wildlife, the environment and people. Our school has a strong Christian ethos. We also acknowledge that we are a multi-faith society and honour those of other faith traditions and welcome the contribution that they bring to our school, community and country.

### **What grades does Glenwood House cater for?**

Grades 000 to 12.

### **What is the age requirement for the lower grades?**

A child must turn 7 in the year he / she is in Grade 1. This means that a child must turn 4 in the Grade 000 year to be admitted to the school.

### **What is the language medium of the school?**

The language of instruction is English. The Board of Directors has made a policy decision that all languages will as far as possible only be taught by mother-tongue speakers to ensure high standards in languages at the school.



### **What is the IEB – Independent Examinations Board?**

We offer our Gr 12 learners an IEB matric or exit exam – a qualification which is held in high esteem by universities both in South Africa and abroad. The IEB is one of only two accredited examination boards in SA and is regulated by UMALUSI.

The IEB advocates critical and creative thinking: "HOW to THINK and not WHAT to THINK". It encourages pupils to be analytical, reflective and pro-active – how to critically engage; not what to say. Our syllabus has been expanded to lead learners to develop critical thinking. We offer International Benchmarking Tests in Maths and English as part of our continuous evaluation of learners. The IEB forms the foundation on which our learners graduate with a qualification which truly equips them for life and the rigours of tertiary education.

### **What will the maximum number of learners in a class be?**

Classes will never exceed 26 learners per class. A third class per grade will only be opened if there are 12 applicants for the class. This means that the first 52 learners will be admitted with immediate effect, but that additional applicants will be placed on a waiting list and then called when another position and / or class becomes a viable option.

### **What is the policy on admitting learners to the school?**

Acceptance of a learner to the school is not automatic. Learners must apply for admission and are subject to a selection process involving interviews and background checks. Terms and conditions must be signed by parents / guardians before a learner is admitted to the school. Glenwood House offers mainstream education.

### **What is the school's policy on inclusive education?**

Inclusive education voices the inclusion of learners with learning barriers or disabilities in the mainstream education in South African schools. Glenwood House is in favour of inclusive education and has 3 spaces per class of 26 available for learners with fringe learning barriers.

In addition, we offer a bridging class (Gr 1 – 3) to assist learners with learning barriers with a view to integrate them into mainstream classes. Should a child therefore still not function effectively, parents will be consulted on the issue and the needs of the child will be addressed accordingly.

### **What will the ethos of the school be?**

Glenwood House is based on a Christian ethos with a strong focus on social responsibility and meaningful school tradition.

### **What is the discipline policy of the school?**

Glenwood House disciplinary policy is based on rewarding learners' achievements, enthusiasm and participation. This system has been well received by learners.

The school has clear structure and boundaries in its functions and learners are expected to conform to the norms of decency at all times. The disciplinary policy is characterised by fairness and justice in the handling of learners. Learners, who by their behaviour spoil the educational experience of others, will be dealt with accordingly.



### **What is the school policy on religion?**

The school has an overt Christian ethos. Learners from all religions are welcome and will not be expected to pray or sing along at assemblies, however, they will not be excluded from such activities – polarization in a school is not healthy and is harmful to learners. Learners who do not participate must at all times remain respectful of the Christian ethos of the school. Bible Education is part of the curriculum at the school.

### **Does the school have a policy on community service?**

Community service (as part of social responsibility) forms an integral part of the curriculum – there are some lessons that cannot be taught in a classroom but can only be experienced outside the four walls of the building.

During the years of secondary education (high school) learners have to complete a pre-requisite amount of community service hours as part of the subject, Life Orientation.

### **Does the school have an environmental programme?**

We are very proud that Glenwood House School was one of the first schools in the Southern Cape to achieve **Diamond Decade Eco-School** status. In recognition of our dedicated **Environmental Society** and our decade-long pursuit of quality environmental education we have been awarded Diamond Decade Status. We are one of only two schools in the Southern Cape and one of only five schools in South Africa to be given this prestigious award.

In 2013 the Glenwood House Environmental Society scooped the 'National Award for a Group' from the Wildlife and Environmental Society of South Africa.

We believe that social responsibility is essential to make our world a better place for everyone. Our programmes focus on the environment, wild life and people and include our wetland work, our recycling programme as well as the Leopard Project, Arbour Day tree planting, beach clean-ups, penguin sanctuary support, rhino conservation and life science fieldwork excursions.

### **Does the school have outings?**

This is a very important aspect of our education and opportunities are arranged regularly for learners in the form of academic outings, leadership and teambuilding camps, hiking trips, mathematics and science camps, photo shoots, etc. Most of these outings are compulsory.

**The Glenwood Karoo Challenge (GKC)** is a journey of self-discovery which is undertaken by all Grade 10 pupils. It begins at Die Hel near Prince Albert and ends 3 weeks later in George. This journey covers  $\pm 550$  km on foot, in canoes and on bicycles. It is an outstanding educational opportunity in which young people learn to co-operate in groups as well as be introspective about their own roles as individuals. Students are given the opportunity to lead, make decisions affecting the group, prepare meals, write letters to family and friends and learn outdoor skills. The nature of the GKC means that pupils are tested physically, mentally and emotionally, but all reach their destination safely, having undergone a unique life experience. They experience different group dynamics and learn tolerance towards other people. They are also expected to give something back to the communities along the way, as part of a broader outreach programme. They get involved in a variety of outdoor activities and field studies which complement their academic curriculum. The group is led each day by a pupil who makes decisions about the route, allocation and consumption of food and water, the structure of the day, and so on.



### **Does the school have a cultural programme?**

*Our commitment to our cultural programme is reflected by the fact that all cultural events are conducted in time slots that are not infringed upon by sport or any other extra mural.*

*Activities include:*

- *Public Speaking (College)*
- *Drama*
- *Band (College)*
- *Choir (Preparatory)*

*In addition, the following opportunities for participation are available throughout the year:*

- *Afrikaans Kultuurand (College)*
- *Poetry Evening (College)*
- *SHOWCASE and School Yard Festival*
- *Productions*
- *Eisteddfods*
- *School Choir (Preparatory)*
- *Overseas Tours (College)*
- *National Tours for Grade 12 learners*

### **The Glenwood House Music Academy**

*The Music Academy headed by Mr Jan-Erik Swart focuses on the development of the skills and abilities of learners on the cultural arena by providing them with expertise and training in a vast variety of musical instruments and vocals. The Academy boasts its own stage and hall, and supports students in their endeavours on the stage and in competitions. Mr Jan-Erik Swart is also the conductor of the Southern Cape Symphony Orchestra and trainer of the highly successful and internationally acclaimed South Cape Children's Choir.*

### **Is there day-care at the school?**

*There is an aftercare facility available for Grade 000 to Grade 7 learners. This facility is on the school premises and managed by the school.*

### **What is the school's motto?**

*"In pursuit of excellence".*

*Every child is encouraged to achieve personal milestones of excellence. It is about setting your own personal goals and striving to achieve and improve your goals.*

*This is applicable to all areas within the school – in the classroom, on the sport field and the stage.*

### **Does the school have a uniform?**

*Yes – it is a smart uniform with a unique design. Blazers form part of the uniform. All the sports codes also have appropriate sports clothes. All uniforms and sports clothes are available from the Uniform Shop on the campus.*



### **How important is sport at Glenwood?**

Glenwood House does not just offer an academic service; however, academics still is the core business of the school. In the words of our Headmaster, Mr Symes: "there are some lessons that one only learns on a sports field and there are some learners who can only be reached on a sports field".

Part of the code of conduct is to lose with dignity and to be humble in victory.

Sport, like the arts and culture, forms an integral part of our school and we compete against other like-minded schools.

### **What sports are offered at Glenwood?**

Rugby, cricket, hockey, athletics, netball, swimming, water polo, cross country, chess, tennis, biathlon, golf, cycling, horse riding and sailing.

Golf, horse riding, cycling and sailing are not coached at the school. Golfers, sailors and riders receive private coaching which is for the parent's account. They do however participate in inter-school events.

### **Will there be any structures for parents and what authority will they have in the running of the school?**

The running of the school will be a joint effort by the Board of Directors and the Headmaster of the school on sound advice from the educational specialist of the school. **Glenwood House does not have a Governing Body.**

The Parents' Association concentrates mainly on fund-raising, marketing and social events and is not a complaints forum. The school does, however, foster an "open-door policy" in order to deal with any issues which may affect the learning experience of the pupil.

### **What are the contact details of the school?**

**Contact name:** Debbie Symes  
**Telephone:** 044 871 4048 option 1  
**Fax:** 044 871 4977  
**E-mail:** [debbie.symes@glenwoodhouse.co.za](mailto:debbie.symes@glenwoodhouse.co.za)  
[www.glenwoodhouse.co.za](http://www.glenwoodhouse.co.za)



## 2016 SCHOOL FEES

<i>Grade</i>	<i>School fees per annum</i>	<i>Per month Calculated over 11 months</i>	<i>Full amount if paid upfront by 31 January 2016</i>
000 - 0	R21 404	R1 946	R20 333
1	R34 720	R3 156	R32 984
2	R34 720	R3 156	R32 984
3	R34 720	R3 156	R32 984
4	R38 853	R3 532	R36 910
5	R38 853	R3 532	R36 910
6	R38 853	R3 532	R36 910
7	R38 853	R3 532	R36 910
8	R40 500	R3 682	R38 475
9	R40 500	R3 682	R38 475
10	R49 986	R4 544	R47 486
11	R57 120	R5 193	R54 264
12	R60 693	R5 518	R57 658

<b>GLENWOOD HOUSE BANKING DETAILS</b>	
<b>Bank &amp; Branch:</b>	ABSA - George
<b>Branch Code:</b>	632-005
<b>Account Name:</b>	Turnover Trading 42 (Pty) Ltd.
<b>Account Type &amp; Number:</b>	Current 407 752 6112
<b>Reference:</b>	Child's Name and Surname

**BOARDING HOUSE FEES** (GR 8 – 12 ONLY)  
*R44 800 p.a. over 11 months / R4 073 p.m.*  
**WEEKLY BOARDING**

**GLENWOOD HOUSE AFTERCARE**  
*R14 400 p.a. over 12 months R1 309 p.m.*

### PAYMENT OPTIONS:

#### ANNUAL PAYMENTS

Annual payments should be paid in full by 31<sup>st</sup> January each year to qualify for the 5% discount. (This must include the compulsory development levy).

#### MONTHLY PAYMENTS

- ❖ All parents **must** sign a debit authorisation if they elect to pay monthly.
- ❖ Per month in advance payable before the 7<sup>th</sup> day of each month.
- ❖ Fees, including the development levy are collected over an 11 month period only (January to November).
- ❖ A sibling discount of 10% will be deducted i.e. 1<sup>st</sup> child 100% of the fee, 2<sup>nd</sup> child 90% of the fee, 3<sup>rd</sup> child 90% of the fee, etc. by arrangement.
- ❖ All other tuition fees will be charged for separately.
- ❖ These fees include extramural tuition (from Gr 1 – Gr 12). Individual coaching is optional and for parents' account.
- ❖ Registration fees Gr 000 – Gr 12: R3 920-00 (non-refundable).
- ❖ Waiting list deposit R1 000-00 [to be deducted from registration fees upon placement (non-refundable)].
- ❖ Registration fees for Boarding House Gr 8 – Gr 12: R2 240-00 (non-refundable).
- ❖ Development levy - the following developmental levy is compulsory and applicable for 2016:
  - Gr 000 – Gr 0: R73-00 x 11 months
  - Gr 1 – Gr 12: R155-00 x 11 months

**SCHOOL FEES ARE SUBJECT TO AN ANNUAL INCREASE**